

MINUTES
PERSONNEL COMMITTEE

Monday, January 25, 2016
City Hall, Room 310
5:15 p.m.

Members Present: Ald. Andy Nicholson, Ald. Tom Sladek, Ald. Guy Zima

Members Excused: Ald. Tom DeWane

Others Present: Lynn Boland, Steve Grenier, Diane Ellenbecker, Melanie Falk and others

1. Roll Call.

2. Adoption of the Agenda.

A motion to adopt the agenda was made by Ald. Zima, seconded by Ald. Sladek. Motion carried 3-0.

3. Approval of the minutes from the January 12, 2016 meeting.

A motion to approve the minutes from the January 12, 2016 meeting was made by Ald. Sladek seconded by Ald. Zima. Motion carried 3-0.

4. Request to fill the following replacement positions in Public Works and all subsequent vacancies resulting from internal transfers.

- a. Engineering Aide
- b. Public Works Supervisor
- c. Sewer Laborer
- d. Maintenance and Enforcement Attendant

A motion to approve 4a through 4d was made by Ald. Zima and seconded by Ald. Sladek. Motion carried 3-0.

5. Request to modify the compensation policy to provide a minimum increase of 3% when an employee's position is reclassified higher or the employee is promoted.

A motion to approve the request as presented was made by Ald. Zima and seconded by Ald. Sladek.

Director Boland stated this request is consistent with discussions the committee has had during the last couple of meetings regarding modifying the City policy to provide a minimum increase of 3% whenever an employee is promoted or their position is reclassified.

Motion carried 3-0.

6. Report of Routine Personnel Actions for regular employees.

A motion to receive and place on file the report of routine personnel actions for regular employees was made by Ald. Sladek and seconded by Ald. Zima. Motion carried unanimously.

There being no further business, a motion to adjourn was made by Ald. Zima and seconded by Ald. Sladek at 5:20 p.m. Motion carried 3-0.

Respectfully submitted,
Peggy Barden
Recording Secretary